



Title: Accountant

Location: 201-6525 177 B Street, Surrey

At Qualico, our people make the difference. We offer an exciting place to build your career with competitive compensation and benefit packages and employee discounts.

Job Overview

Reporting to the Assistant Controller, as the **Accountant** you will handle accounting activities for the assigned companies. You provide accounting services and expertise that contribute to the success of the company.

Your day-to-day responsibilities will include:

- Posting journal entries for accounts payables, accounts receivables, and other general transactions.
- Preparing monthly financial statements, reconciling balance sheets and bank accounts; investigating and resolving discrepancies when required.
- Examining documents and financial records, ensuring accuracy and compliance with established standards.
- Developing and maintaining internal control procedures.
- Completing reports and analysis to summarize status and trends for internal stakeholders.
- Assisting in year-end reviews, forecasting and budget preparations.
- Providing support to other accounting related activities as required.

As our ideal candidate, you are...

- Organized; you effectively manage your time while balancing multiple priorities.
- A strong communicator; you clearly express your thoughts in conversation and in written communication.
- An active listener; you seek to understand and listen to others in a non-judgmental way.
- Detail oriented; you focus on detailed accuracy when dealing with a high volume of work.
- A team player; you contribute as a team member and share equally in the exchange of ideas, concepts and process outcomes.

Essential Requirements

- Minimum 1 year of accounting related experience.
- Bachelor's degree.
- Satisfactory verification of criminal record check.
- Proficient in Microsoft Office Programs (Outlook, Word, Excel, Teams, SharePoint and PowerPoint) and accounting software (NewStar) or similar.

Essential Requirements

- Enrollment in a CPA program is an asset.
- Prior experience in the home building or development industry is an asset.

What We Value

- Creating trusting and successful working relationships.
- Setting clear, measurable and achievable goals.
- Cooperating with team members in an open, positive and respectful manner.
- Taking responsibility for the outcomes of decisions and actions.
- Staying current with technical job skills.

Work Conditions

You primarily work in an office setting during regular business hours. Overtime may occasionally be required.

About Us

Qualico is a fully integrated real estate development company with offices in Winnipeg, Calgary, Edmonton, Vancouver, Regina, Saskatoon, Austin and Dallas-Fort Worth, Texas.

Since its inception in 1951, the company's activities span the entire real estate spectrum and include residential land acquisition and development, single-family and multi-family home divisions, commercial and industrial development, property management, concrete ready mix, building supply and manufacturing divisions. To learn more, click [here](#).

Qualico welcomes applications from people with disabilities. Accommodations are available upon request during the assessment and selection process.

Candidates being considered will be contacted. We thank you for your interest. Join our [Talent Community](#) to stay up to date on job opportunities and to find out why we have the best reasons to come to work every day.

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